

## **FILING FRAME FITTING INSTRUCTIONS**



**STEP 1: OPEN THE FILING FRAME PACKET**



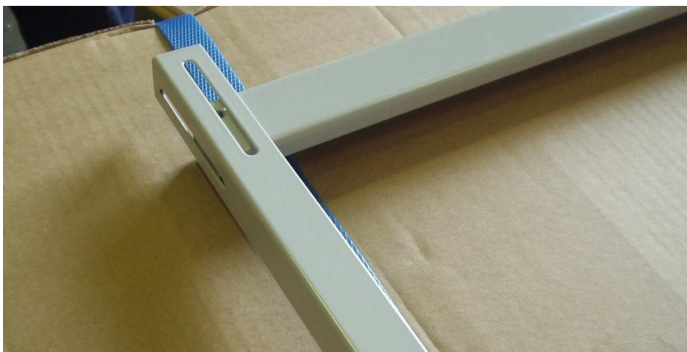
**STEP 2: CHECK FOR THE AVAILABILITY OF PARTS (2 LONG MEMBERS & 2 SHORT MEMBERS AND ONE PACKET OF SCREWS)**



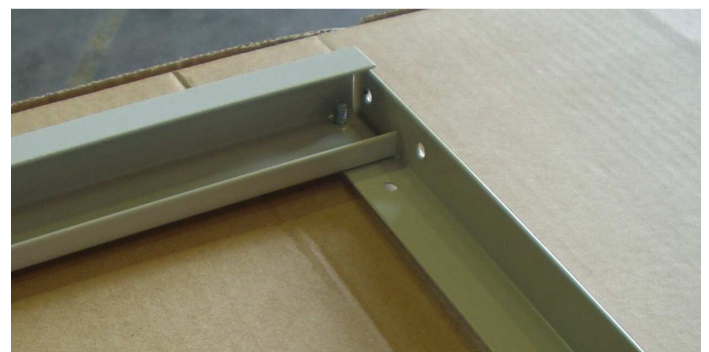
**STEP 3: ASSEMBLE THE FIX END OF THE SHORT MEMBER WITH LONG MEMBER USING SCREW**



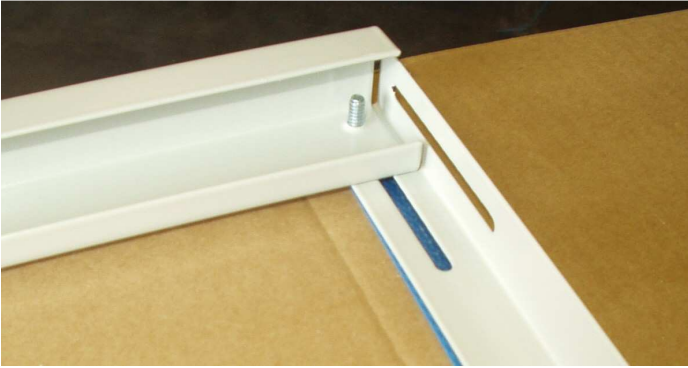
**STEP 4: ASSEMBLE THE OTHER SHORT MEMBER WITH THE OTHER END OF THE SAME LONG MEMBER USING SCREW**



**STEP 5: ASSEMBLE THE TWO ADJUSTABLE ENDS OF THE SHORT MEMBER WITH THE TWO FREE ENDS OF THE OTHER LONG MEMBER AS PER THE REQUIRED FOLDER SIZE**



**STEP 6: ENSURE THE POSITION OF THE SCREW AS SHOWN IN THE ABOVE PICTURE (FIX END OF SHORT MEMBER)**



**STEP 7: ENSURE THE POSITION OF THE SCREW AS SHOWN IN THE ABOVE PICTURE (ADJUSTABLE END OF THE SHORT MEMBER)**



**STEP 8: FILING FRAME IS READY TO MOUNT IN THE CUPBOARD**



**STEP 9: MOUNT THE FILING FRAME IN THE CUPBOARD USING SHELF CLIPS AS PROVIDED AT FOUR CORNERS**